

D0/CDF Protocol for Site Access via the East Gate between 1:00 AM and 5:00 AM

Since the Laboratory has closed the east entrance (Batavia Road gate) between 1:00 am and 5:00 am each day, the following protocol has been established to facilitate prompt response by personnel who live east of the Laboratory and who are called in to resolve operational issues.

- This is only for personnel who have been called in to resolve operational problems.
- Personnel who are called in by CDF or D0 to address operational issues and who plan to enter through the east gate between 1:00 and 5:00 AM should ask the Scientific Coordinator (CDF) or the Shift Captain (D0) to contact Security and authorize east gate access by those individuals.
 - o It is the individual's responsibility to request a call to Security and to provide an approximate arrival time.
- The D0 Shift Captain (or designee) or the CDF Scientific Coordinator (or designee) will call Security and give them the individual's name and approximate time of arrival.
- Five or ten minutes before arrival at the gate, the individual should call Security at 630-840-3414 and give them a refined estimate of their arrival time.
- This last call will trigger Security to send an officer to the east gate.
- If the individual's cell phone fails, they can call from the phone at the Batavia Road gate. However, there will most likely be a 5 to 10 minute delay in Security's response.
- It is recommended that if you are on I-88 and coming from the east that you exit I-88 at Farnsworth and enter through the Pine Street gate.

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